

**Association of Government Accountants
Cleveland Chapter
2005-2006 Strategic Plan**

Vision. AGA is the premier association in advancing government accountability.

Mission. The Association of Government Accountants serves professionals in the government financial management community by providing quality education, fostering professional development and certification, and supporting standards and research to advance government accountability.

Themes and Objectives.

Governance. In accordance with chapter bylaws and presidential appointment, the following positions, if filled, are members of the Chapter Executive Committee.

- President (1)
- President-elect (1)
- Secretary (1)
- Treasurer (1)
- Director of Events and Planning (1)
- Chair Position of Programs/Technical Meetings (2)
- Director of Membership (1)
- Chair position of Retention/Advanced Career Membership (1)
- Chair position of Early Career Membership (2)
- Chair position of Newsletter (2)
- Director of Communication and chair position of Web Master (1)
- Chair position of Community Service (2)
- Director of Education and Training (1)
- Chair position of Professional Certification (1)
- Chair position of Corporate Communication (1)

If all the positions are filled, there will be a total of 19 board members, meaning a total of 14 members must be present or in contact for a 75% quorum per the bylaws. Presence or voting by remote means is acceptable.

Programs.

Special events. We will conduct one “Spring Seminar/Mini-PDC” by possibly partnering with other financial organizations in the area (ASMC/OSCPA/IMA).

Monthly meetings. We will conduct monthly luncheon meetings with exciting speakers from various financial and managerial fields, leading to one CPE of credit for each paid luncheon attendee. With assistance from the President and the board, the Programs chairperson(s) will negotiate the accommodations, menus, and speakers and advise the Newsletter Editors and Webmaster of the particulars. The web-based Automated Lunch Ordering System (ALOS) will be used to manage lunch orders.

**Association of Government Accountants
Cleveland Chapter
2005-2006 Strategic Plan**

Board meetings. The AGA-Cleveland Chapter Executive Committee will meet monthly. The President will take briefings from all areas of interest represented by a quorum of board members present. The Secretary or his or her designate will take meeting minutes and immediately forward them to the President for approval. The President will direct the Webmaster to post the minutes on the website.

Technology. Where appropriate, we will avail ourselves of the latest technologically supported business practices in all areas of chapter business.

Finance. The Treasurer will maintain appropriate financial records and conduct directed financial transactions. Paper transactions will be kept to a minimum. Debit cards will be obtained and used wherever practicable for chapter payments, including but not limited to:

- Luncheon payments.
- Social event purchases and payments.
- Travel and Conference Attendance payments in kind as opposed to reimbursements to members.
- Expenses incurred in preparation of chapter communications, including, but not limited to the website and the chapter newsletter.

All payments except luncheon payments to the hosting facility must be approved by a simple majority of the board (Chapter Executive Committee). Payments up to a threshold of \$100.00 may be made by the President without prior approval, but the President must notify the board members as soon as is possible for ratification. Notification, approvals, and ratifications may occur in regular meetings or by email. Luncheon payments to the hosting facility are driven by the bill from the hosting facility as governed by the agreement between the chapter and the approved hosting facility, therefore are not needed for CEC discretion.

The chapter will maintain an internet account by which, at a minimum, large events such as a mini-PDC can be paid for by credit card through the chapter web site. Other avenues to accommodate these types of payments will be researched and applied where need be. If it is practical and economical, we should take all our payments, including for merchandise, by debit/credit card online.

The president will audit the treasurer's books and assets quarterly. An external audit shall be conducted annually.

To maintain maximum transparency of our financial dealings, read-only access to the official financial institution accounts should be, if technically feasible, granted to all CEC members or provided for by the Treasurer via a monthly report.

Communication. The chapter website www.agacleveland.org will continue to be used as the central clearing house for up-to-date chapter information, luncheon and meeting sign up, and as a portal to national and educational activities. The

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Cleveland Chapter
2005-2006 Strategic Plan**

chapter newsletter will be prepared monthly and posted on the website. The newsletter co-chairs will email all members who have provided an email address to AGA-National to retrieve their newsletter from the [Website](#). No paper copies of the newsletter will be sent out without justification by the requesting member and express approval of the president. The webmaster is responsible for the operation and maintenance of the [Website](#).

Training. The director of training will be responsible in coordination with the professional certification chair, for advising the CEC of all training opportunities for the membership, with special emphasis on assisting members, where possible, with arranging government funding and official time support for training.

Professional Certification. The professional certification chair will be responsible for all CGFM certification matters. The chapter will recognize “grandfathered” certifications the same as “tested” certifications as there is no distinction at the national level. In all chapter correspondence, the designation CGFM will be used after the name of valid CGFM recipients. We will strive to improve upon our certifications and develop new programs to encourage so.

Elections. Elections will be conducted during a period proposed by the president and approved by the CEC, in April. The CEC is the nominating committee, and will certify the qualifications to run for chapter elective office in accordance with the by-laws. Members will vote through the website, and elections will be tabulated by an indifferent member volunteer and certified by the president. The election results will be announced on the chapter website, the DFAS PAO info log and e-mailed to members.

Membership. Membership is the lifeblood of ours or any organization. This year, we will continue to formally approach other federal, state, county and municipal financial authorities to encourage membership in our chapter which will broaden and strengthen the chapter’s perspective.

Community Service. Membership in AGA signifies a commitment to serve others. We will have a minimum of five (5) chapter-sanctioned community service events as set up by the community service chair. We will encourage our members to support these and those sanctioned by other organizations.

Social Events. It needs to be fun to be in AGA. We will sponsor an adult holiday party in December and a family-friendly picnic and awards ceremony in the summer. We will seek other activities as time and budget allow.

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Budget. The following is our tentative budget for the 2006-2007 Program Year.

BF	\$3075.57	Holiday Party	\$ 500.00
Dues	\$800.00	Picnic	\$ 500.00
Seminar	\$1000.00	Teleconferences for CPEs	\$249.00
Misc(dividends)	\$50.00	Charitable Contributions	\$ 225.00
Money Available	\$4925.57	Communication expenses	\$ 190.00
		Monthly luncheons	\$ 200.00
		Misc. expenses (flowers, etc)	\$ 100.00
			\$1964.00
Money Available for Turnover to for 2007-2008 Administration			\$2961.57